



ST. ANN'S COLLEGE FOR WOMEN

(Affiliated to Acharya Nagarjuna University,
Recognized Under Section 2(f) of UGC Act 1956-New Delhi)

Amaravathi Road, Gorantla, Guntur – 522034 (A.P)

Email: st_anns_coll@yahoo.co.in Website: www.stannscollegeforwomen.org

Criterion: VI

Metric – 6.5.2



Criterion-VI Governance, Leadership & Management

6.5.2 Quality Assurance Initiatives of the Institution

IQAC Meeting Minutes : 2018-19



ST. ANN'S COLLEGE FOR WOMEN

(A Catholic Christian Minority Institution Affiliated to Acharya Nagarjuna University)
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AMARAVATHI ROAD, GORANTLA, GUNTUR - 522 034. A.P.

Meeting No : 1 / 2018 - 19

Date: 01.06.2018

IQAC Meeting Notice

This is to inform all the HOD's, that a meeting would be held with Principal at 10.30 A.M in Principal's Chamber on 04.06.2018 to discuss the following agenda.

Agenda:

1. Selection of IQAC Members.
2. Formation of IQAC



Dr. S. Fatima Rani P

PRINCIPAL
St. Ann's College for Women
GORANTLA, GUNTUR-522 034

1. Rev. Dr. Sr. Fatima Rani. P *Dr. S. Fatima Rani P*
2. Mrs. B. Joyce *B. Joyce*
3. Mrs. R. Sharon Rose *R. Sharon*
4. Mrs. D. Swarna Charani Rai *D. Swarna Charani Rai*
5. Dr. P. L. Narasimha Rao *P. L. Narasimha Rao*
6. Mr. Ch. Rama Rao *Ch. Rama Rao*
7. Dr. J. Pratapa Reddy *J. Pratapa Reddy*
8. Mrs. M. Usha Rani *M. Usha Rani*
9. Mrs. G. Radhika *G. Radhika*
10. Rev. Sr. Shalom Jyothi. V



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AMARAVATHI ROAD, GORANTLA, GUNTUR - 522 034. A.P.

Meeting No :1 / 2018 - 19

Date: 04.06.2018

Minutes of the Meeting

The meeting was conducted by the principal with all the HOD's on 04.06.2018 at 10.30 A.M in Principal's chamber to discuss the formation of IQAC and its composition.

Resolution:

The following members nominated by the Principal for Internal Quality Assurance Cell for the academic Year 2018 -19 were announced by the Chairperson Dr. Sr. Fatima Rani. P.

S. No	Name	Designation	Nomination
1.	Rev. Dr. Sr. Fatima Rani. P	Principal	Chair Person
2.	Mrs. B. Joyce	HOD Dept., of Chemistry	Coordinator
3.	Mrs. R. Sharon Rose	Vice Principal	Addl. Coordinator
4.	Mrs. D. Swarna Charani Rai	HOD Dept., of Computer Science	Addl. Coordinator
5.	Dr. P. L. Narasimha Rao	Prof. Dept., of MBA	Member
6.	Mr. Ch. Rama Rao	HOD Dept., of Physics	Member
7.	Dr. J. Pratapa Reddy	HOD Dept., of Statistics	Member
8.	Mrs. M. Usha Rani	HOD Dept., of MCA	Member
9.	Mrs. G. Radhika	HOD Dept., of MBA	Member
10.	Rev. Sr. Shalom Jyothi. V	Office Superintendent	Member

Action Taken: The minute was resolved with the approval of all the members to the formation of IQAC.



Dr. Sr. Fatima Rani P
Principal
PRINCIPAL
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Members Attended the IQAC Meeting on 04.06.2018

S. No	Name	Members Present	Signature
1.	Rev. Dr. Sr. Fatima Rani. P	Chair Person	<i>Dr. Sr. Fatima Rani</i>
2.	Mrs. B. Joyce	Coordinator	<i>B. Joyce</i>
3.	Mrs. R. Sharon Rose	Addl. Coordinator	<i>R. Sharon</i>
4.	Mrs. D. Swarna Charani Rai	Addl. Coordinator	<i>D. Swarna</i>
5.	Dr. P. L. Narasimha Rao	Member	<i>P. L. Narasimha Rao</i>
6.	Mr. Ch. Rama Rao	Member	<i>Ch. Rama Rao</i>
7.	Dr. J. Pratapa Reddy	Member	<i>J. Pratapa Reddy</i>
8.	Mrs. M. Usha Rani	Member	<i>M. Usha Rani</i>
9.	Mrs. G. Radhika	Member	<i>G. Radhika</i>
10.	Rev. Sr. Shalom Jyothi. V	Member	<i>V. L. Jyothi</i>



Dr. Sr. Fatima Rani
Principal
PRINCIPAL
St. Ann's College for Women
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AMARAVATHI ROAD, GORANTLA, GUNTUR - 522 034. A.P.

Meeting No :2 / 2018 - 19

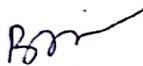
Date : 15.06.2018

IQAC Meeting Notice

All the members of IQAC are informed that a meeting would be held on 18.06.2018 at 12.00 P.M in Principal's chamber under the Chairmanship of Principal to discuss the following agenda.

Agenda:

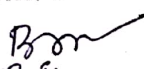
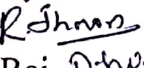
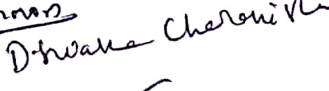



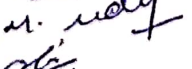
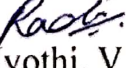
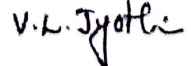
1. Confirmation of the Minutes of the previous meeting.
2. Review of the Results – Programme, Course and Individual Faculty wise
3. University Academic Calendar 2018 -19
4. Proposal of Annual Academic Plan of Action
5. Curricular, Co - curricular and Administrative Committees list
6. Status of Admissions
7. Submission of Files and Registers


IQAC Coordinator




Principal

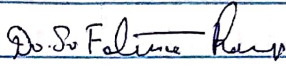
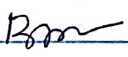
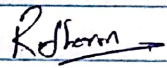
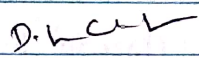
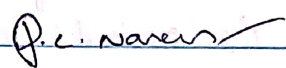
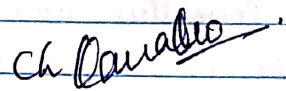

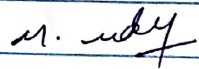
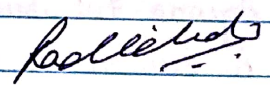
PRINCIPAL
St. Ann's College for Women
GORANTLA, GUNTUR-522 034

1. Rev. Dr. Sr. Fatima Rani. P
2. Mrs. B. Joyce 
3. Mrs. R. Sharon Rose 
4. Mrs. D. Swarna Charani Rai 
5. Dr. P. L. Narasimha Rao 
6. Mr. Ch. Rama Rao 
7. Dr. J. Pratapa Reddy 
8. Mrs. M. Usha Rani 
9. Mrs. G. Radhika 
10. Rev. Sr. Shalom Jyothi. V 

Minutes of the IQAC Meeting

As per the notice circulated on 15-06-2018, the meeting was held on 15th June, 2018 at 12:00 pm in Principal's chamber and the following members were present in the meeting.

Members Present:

1. Rev. Dr. Sr. Fatima Rani - P - Chair Person 
2. Mrs. B. Joyce - Coordinator 
3. Mrs. R. Sharon Rose - Addl. Coordinator 
4. Mrs. D. Swarna Charani Rai - Addl. Coordinator 
5. Dr. P. L. Narasimha Rao - Member 
6. Mrs. Ch. Rama Rao - Member 
7. Dr. J. Pratapa Reddy - Member 
8. Mrs. M. Usha Rani - Member 
9. Mrs. G. Radhika - Member 
10. Rev. Sr. Shalom Jyothi. V - Member

Agenda 1: Confirmation of the Minutes of the previous meeting
The Minutes of the previous meeting held on 14th June, 2018 was read by the coordinator Mrs. B. Joyce and it has been approved without any modifications.

Agenda 2: Review of the Results - Programme, Course and Individual Faculty wise.

The results of II/IV/VI semester end examinations were reviewed by the Principal.

Agenda 3: University Academic Calendar 2018-19.

The academic calendar given by the Acharya Nagarjuna University has been considered for the implementation.

Agenda 4: Proposal of Annual Academic Plan of Action.

The annual academic action plan was proposed by the coordinator in consultation with HOD's and it was discussed in detail with activities.

Agenda 5: Curricular, Co-curricular and Administrative Committee and In-charges List.

The revised list of Curricular, Co-curricular and Administrative Committee and class In-charges list was read out.

Agenda 6: Status of Admissions.

Principal reviewed the canvassing schedule of the new admissions into first year UG Programmes for the academic year 2018-19.

Agenda 7: Submission of Files and Registers.

A decision is made to advise HOD's and concerned lecturers to submit Departmental Annual academic and activity reports, time tables workloads and year plans and lesson plans for effective teaching learning process.

Action Taken report of IQAC second meeting held on 17-06-2018

Plan of Action	Action Taken
Review of the Results - Programme, course & individual faculty wise.	The best performance in the concerned courses were appraised and appropriate steps to improve the results of the programmes were resolved. A resolution is made in the meeting to discuss a detailed review on the attainment of CO's and PO's.
University Academic Calendar 2018-19.	It is resolved to adopt the same calendar without any changes.
Proposal of Annual Academic Plan of Action.	It is resolved to follow the action plan with project works, extension lectures, workshops, seminars etc.
Status of Admissions	It is resolved to continue the admission procedure as per the norms of university.
Submission of Files and Registers.	Academic and Non-Academic files and registers were submitted by HOD's and Convenors, they were verified by the Principal.

B. S. R.

Coordinator-IQAC

St. Ann's College for Women
GORANTLA, GUNTUR-522034.

Dr. P. Fatima Rana

PRINCIPAL

St. Ann's College for Women
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Meeting No : 3 / 2018 - 19

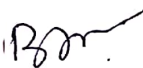
Date: 15.09.2018

IQAC Meeting Notice

All the members of IQAC are informed that a meeting would be held on 19.09.2018 at 3.00 p.m in Principal's Chamber under the Chairmanship of Principal to discuss the following agenda.


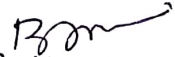
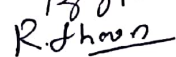
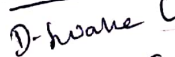
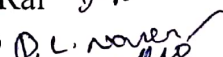
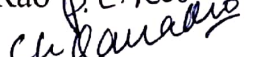

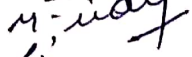
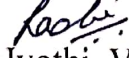
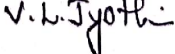
Agenda:

1. Confirmation of the Minutes of the previous meeting.
2. Submission of ANU Results of I / III / V Semester Examinations.
3. Conduction of remedial coaching classes.
4. Future Plans of the various Departments.
5. Planning for Cultural and Sports Week.


IQAC Coordinator




D. Sr. Fatima Rani P
Principal

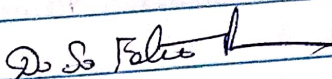
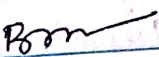
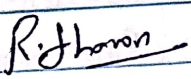
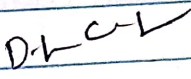
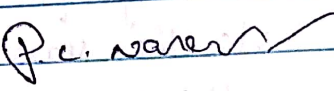
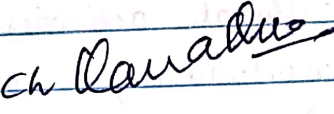
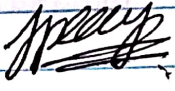
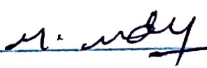
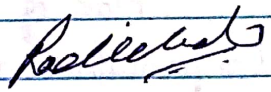
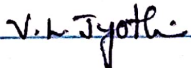
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7. Dr. J. Pratapa Reddy 
8. Mrs. M. Usha Rani 
9. Mrs. G. Radhika 
10. Rev. Sr. Shalom Jyothi. V 

Minutes of the IQAC Meeting

19-09-2018

As per the notice circulated on 15-09-2018, the meeting was held on 19th Sept, 2018 at 3:00 pm at Principal's chamber and the following members were present in the meeting.

Members Present:

1. Rev. Dr. Sr. Fatima Rani. P - Chair Person 
2. Mrs. B. Joyce - Coordinator 
3. Mrs. R. Sharon Rose - Addl. Coordinator 
4. Mrs. D. Swarna Charani Rai - Addl. Coordinator 
5. Dr. P. L. Narasimha Rao - Member 
6. Mr. Ch. Rama Rao - Member 
7. Dr. J. Pratapa Reddy - Member 
8. Mrs. M. Usha Rani - Member 
9. Mrs. G. Radhika - Member 
10. Rev. Sr. Shalom Jyothi. V. - Member 

Agenda 1: Confirmation of the Minutes of the previous meeting. The Minutes of the previous meeting held on 17th ^{June} Sept, 2018 was read by the coordinator Mrs. B. Joyce and it had been approved and suggestions were given by the members to strengthen Placement trainings.

Agenda 2: Submission of ANU Results of I/III/V semester Examinations.

The ANU results of I/III/V semester end examinations were reviewed by the Principal.

Agenda 3: Conduction of remedial coaching classes.

The Principal advised the faculty of all the departments to conduct remedial coaching classes in the concerned papers.

Agenda 4: Future Plans of the various Departments.

Departmental activities like conduction of seminars or Guest Lectures Co-curricular activities of students were proposed by Mrs. R. Sharon Rose, Addl. Coordinator and seconded by Mrs. D. Swarna Charani Rai, Addl. Coordinator.

Planning for Cultural and Sports Week.

As the season for the celebration of Festivals has started, various cultural activities with competitions and sports events are institutionalized with adequate planning and organization of these programmes.

Action Taken report of IQAC third meeting held on 19-09-2018.

Plan of Action	Action Taken
Confirmation of the minutes of the previous meeting.	The minutes were approved and the suggestions to arrange to strengthen placement training was implemented by ILM Placement Drives.
Submission of ANU Results of I/III/V semester Examinations.	The departments which achieved good results were appreciated and it was resolved to improve the average mark in the courses in which the

Conduction of remedial coaching classes.

performance was not upto the mark.

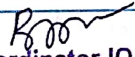
All departments conducted remedial coaching classes to enable the sixth semester students to obtain eligibility for higher education.

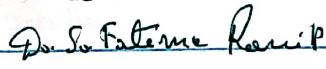
Future Plans of the various departments.

All the departments were motivated to organize exhibitions, Departmental Fests and industrial visits.

Planning for Cultural and Sports Week.

It was resolved to organize cultural and sports week in consultation with concerned committees during the third week of November.


Coordinator-IQAC
St. Ann's College for Women
GORANTLA, GUNTUR-522034.


PRINCIPAL
St. Ann's College for Women
GORANTLA, GUNTUR-522-034

